

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

APRIL 20, 2021

7:00 P.M.

MINUTES

The initial meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on April 20, 2021, at the Diana Fire Station, 10496 State Hwy. 154E, Diana, Texas 75640.

- 1) **Open meeting.** The meeting was opened at 7:01 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum was present.
- 4) **Public Comment.** Gaston DeBerry, III made a presentation regarding the creation of the ESD #2. All present thanked him and the others for their hard work and dedication to the creation of the ESD#2.
- 5) **Election of the following officers:**
 - President:** Motion by Kenny Hankins with a second by Tommie Whitaker to appoint Gaston DeBerry, III as President. Motion carried 4-1 with Gaston DeBerry, III abstaining.
 - Vice-President:** Motion by Kenny Hankins with a second by Gregg Price to appoint Tommie Whitaker as Vice-President. Motion carried 4-1 with Tommie Whitaker abstaining.
 - Secretary:** Motion by Tommie Whitaker with a second by Gregg Price to appoint Trevor Larrington as Secretary. Motion carried 4-1 with Trevor Larrington abstaining.
 - Treasurer:** Motion by Gaston DeBerry, III with a second by Kenny Hankins to appoint Gregg Price as Treasurer. Motion carried 4-1 with Gregg Price abstaining.
- 6) **Discuss and take action on the following items:**
 - a) **Set meeting dates and times.** Motion by Kenny Hankins and second by Tommie Whitaker to have meetings held on the 3rd Tuesdays of the month at 7:00 p.m. and to alternate meeting places between the Diana fire station, Ore City fire station, and the New Mountain fire station. Motion carried 5-0. Unanimous vote in favor.
 - b) **Hiring a secretary for the ESD#2.** Motion by Kenny Hankins and second by Gregg Price to hire Terri Ross as secretary for the ESD#2 with salary to be determined after appraisals and budgets are worked out. Motion carried 5-0. Unanimous vote in favor.

- c) **Authorization to get a tax identification number.** Motion by Kenny Hankins and second by Trevor Larrington to authorize Gaston DeBerry, III to get a tax identification number for the Upshur County Emergency Services District #2. Motion carried 5-0. Unanimous vote in favor.
 - d) **Get a Post Office box.** Motion by Tommie Whitaker and second by Kenny Hankins to get a post office box for the Upshur County Emergency Services District #2. Motion carried 5-0. Unanimous vote in favor.
 - e) **Get a central address for the ESD#2.** Motion by Tommie Whitaker and second by Gregg Price to use the Upshur County Clerk's Office, Upshur County Courthouse, 100 Tyler Street, Gilmer, Texas 75644 as the central address for the ESD#2. Motion carried 5-0. Unanimous vote in favor.
 - f) **Bank depository.** Motion by Kenny Hankins with a second by Tommie Whitaker to use First National Bank of East Texas as the bank depository for the Upshur County Emergency Services District #2. Motion carried 5-0. Unanimous vote in favor.
 - g) **Dispatching.** The Board will meet with Gilmer Fire Department and the Upshur County Sheriff's Department to determine possible options for e-dispatching. No action taken.
 - h) **Define ESD#2 lines as per map.** Boundaries have been determined and the maps will be placed at each of the fire departments. No action taken.
 - i) **Paperwork to set up the ESD#2 District.** Motion by Kenny Hankins with a second by Trevor Larrington to authorize Gaston DeBerry, III to prepare any necessary paperwork with the State of Texas, Department of Agriculture, State Comptroller, and other entity to set up the ESD#2 District. Motion carried 5-0. Unanimous vote in favor.
 - j) **Tax Assessor.** No action taken.
 - k) **Website.** No action taken.
 - l) **Property values for the ESD#2.** No action taken.
 - m) **File with the State of Texas Agriculture Department.** No action taken.
 - n) **Paperwork to the Appraisal District.** Paperwork has already been delivered to the Upshur County Appraisal District. No action taken.
- 7) **Adjournment.** Motion by Kenny Hankins and second by Tommie Whitaker to adjourn. Motion carried 5-0. Unanimous vote in favor.

Antonio DeBeylla
Presiding Officer Signature
Title: *President*

Date: *6-22-21*