

## UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

DECEMBER 20, 2022

7:00 P.M.

### MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on December 20, 2022, at the Ore City Community Center, 403 E. Althea Street, Ore City, Texas 75683.

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Trevor Larrington, and Kenny Hankins being present. Gregg Price was absent.
- 4) **Read and approve minutes from the Regular meeting held November 15, 2022.** Motion was made by Kenny Hankins with a second by Tommie Whitaker to approve the minutes as read. Motion carried 4-0. Unanimous vote in favor.
- 5) **Public comment.** None
- 6) **Discuss update on repeater system and take action if needed.** No action.
- 7) **Discuss update on radio frequencies and take action if needed.** No action.
- 8) **Discuss update on E-Dispatch and take action if needed.** No action.
- 9) **Discuss update on bond insurance and take action if needed.** No action.
- 10) **Pay the City of Gilmer for dispatching services for the month of November, 2022.** Motion by Kenny Hankins with a second by Trevor Larrington to pay the City of Gilmer for dispatching services for the month of November, 2022 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.
- 11) **Pay the first quarterly installment to the Upshur County Appraisal District.** Motion by Kenny Hankins with a second by Tommie Whitaker to pay the Upshur County Appraisal District the first quarterly installment in the amount of \$2,594.71. Motion carried 4-0. Unanimous vote in favor.

- 12) **Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Kenny Hankins with a second by Tommie Whitaker to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

Terri Ross (November Bookkeeping/Clerical)	\$ 500.00
Upshur County ESD #1 (Radio maintenance)	\$ 1,922.52

- 13) **Discuss and take action on Christmas bonus for Terri Ross.** Motion by Tommie Whitaker with a second by Trevor Larrington to pay Terri Ross a Christmas bonus in the amount of \$500.00 to be taken out of contingency. Motion carried 4-0. Unanimous vote in favor.
- 14) **Pay the City of Ore City the amount of \$8,250.00 as the monthly installment as set out in the Contract for Fire Fighting Services.** Motion by Kenny Hankins and second by Tommie Whitaker to pay the City of Ore City in the amount of \$8,250.00. Motion carried 3-0 with Gaston DeBerry, III abstaining.
- 15) **Pay Diana VFD the amount of \$10,375.00 as their monthly budget allotment and any other expenses presented for approval.** Diana VFD submitted two invoices for dirt work, pad, and land clearing for their new station in the total amount of \$20,000.00 and requested this be approved for payment in addition to their monthly budget allotment. Motion by Tommie Whitaker and second by Trevor Larrington to pay Diana VFD the amount of \$10,375.00 as their monthly budget allotment plus an additional \$20,000.00 for the new building. Motion carried 3-0 with Kenny Hankins abstaining.
- 16) **Pay New Mountain VFD the amount of \$3,687.50 as their monthly budget allotment and any other expenses presented for approval.** Motion by Kenny Hankins and second by Tommie Whitaker to pay New Mountain VFD the amount of \$3,687.50 as their monthly budget allotment. Motion carried 3-0 with Trevor Larrington abstaining. Unanimous vote in favor.
- 17) **Discuss and take action on budget amendments.** Motion by Kenny Hankins with a second by Tommie Whitaker to move \$6.00 from Contingency to Post Office Box Rental and to move \$500.00 from Contingency to Bookkeeping/Clerical. Motion carried 4-0. Unanimous vote in favor.
- 18) **Items to be considered for next month's agenda.** Update on Repeater system, E-Dispatch, Radio Frequencies, and Bond
- 19) **Adjournment.** Motion by Kenny Hankins with a second by Tommie Whitaker to adjourn. Motion carried 4-0. Unanimous vote in favor.

*[Handwritten Signature]*  
Presiding Officer Signature  
Title: *President*

Date: *10/17/23*