

## UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

JANUARY 16, 2024

7:00 P.M.

### MINUTES


The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on January 16, 2024, at the Diana Fire Station, 10496 State Hwy. 154E, Diana, Texas 75640.

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Rita Criswell, and Kenny Hankins being present. Gregg Price was absent.
- 4) **Public comment.** None
- 5) **Election of officers.**  
President: Motion by Kenny Hankins with a second by Tommie Whitaker to nominate Gaston DeBerry, III as President. Motion carried 3-0 with Gaston DeBerry, III abstaining.  
Vice-President: Motion by Kenny Hankins with a second by Rita Criswell to nominate Tommie Whitaker as Vice-President. Motion carried 3-0 with Tommie Whitaker abstaining.  
Treasurer: Motion by Tommie Whitaker with a second by Rita Criswell to nominate Gregg Price as Treasurer. Motion carried 4-0. Unanimous vote in favor.  
Secretary: Motion by Tommie Whitaker with a second by Kenny Jankins to nominate Rita Criswell as Secretary. Motion carried 3-0 with Rita Criswell abstaining.
- 6) **Read and approve minutes from the meeting held December 19, 2023.** Motion was made by Tommie Whitaker with a second by Kenny Hankins to approve the minutes of the meeting held December 19, 2023 as written. Motion carried 4-0. Unanimous vote in favor.
- 7) **Discuss and take action regarding the authorized signors to the bank accounts at First National Bank.** Motion by Tommie Whitaker with a second by Rita Criswell to authorize Gaston DeBerry, III, Tommie Whitaker, Gregg Price, Rita Criswell, Kenny Hankins and Terri Ross as authorized signors to the bank accounts at First National Bank. Motion carried 4-0. Unanimous vote in favor.
- 8) **Update regarding Christus EMS area.** Gaston DeBerry, III announced that he has been in contact with SAFE-D regarding seeking bids for ambulance service to the area. SAFE-D will be sending him guidelines.

- 9) **Discuss and take action regarding registration and attendance to the SAFE-D conference to be held February 22-25, 2024 at the Irving Convention Center.** Motion by Kenny Hankins with a second by Tommie Whitaker to have Terri Ross register Gaston DeBerry, III, Tommie Whitaker, Gregg Price, Kenny Hankins, and Terri Ross for the upcoming SAFE-D conference. Rita Criswell announced that she would be unable to attend. Motion carried 4-0. Unanimous vote in favor.
- 10) **Hear from Ray Hubbard with VFIS and take action if necessary.** Ray Hubbard was unable to attend due to the weather.
- 11) **Discuss and take action regarding dispatching concerns.** Kenny Hankins and other members present commented that they would like to have dispatchers send a second page, have the console manned 24 hours, and also notify who has been dispatched to a call. Gaston DeBerry, III announced that he and Tommie Whitaker had been to visit with Chief Jerry Taylor of the Gilmer Fire Department regarding these issues and he indicated that the contract would need to be amended. No action.
- 12) **Pay the City of Gilmer for dispatching services for the month of December, 2023 in the amount of \$900.00.** Motion by Kenny Hankins with a second by Tommie Whitaker to pay the City of Gilmer for dispatching services for the month of December, 2023 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.
- 13) **Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Tommie Whitaker with a second by Kenny Hankins to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.
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|--|-----------|
| Terri Ross (December Bookkeeping/Clerical) | \$ 600.00 |
|--|-----------|
- 14) **Pay the City of Ore City the amount of \$9,333.33 as the monthly installment as set out in the Contract for Fire Fighting Services.** Motion by Kenny Hankins and second by Rita Criswell to pay the City of Ore City in the amount of \$9,333.33 as the monthly installment for the 23-24 fiscal year. Motion carried 3-0 with Gaston DeBerry, III abstaining.
- 15) **Pay Diana VFD the amount of \$12,166.66 as their monthly budget allotment and any other expenses presented for approval.** Diana VFD submitted an additional invoice from Rhodes & Lozier LLC dba East Texas Truck Systems in the amount of \$24,600.00 and requested be approved for payment. Motion by Tommie Whitaker with a second by Rita Criswell to pay Diana VFD in the amount of \$12,166.66 as their monthly budget allotment plus an additional \$24,600.00 for the invoice submitted. Motion carried 3-0 with Kenny Hankins abstaining. Unanimous vote in favor.
- 16) **Pay New Mountain VFD the amount of \$4,125.00 as their monthly budget allotment and any other expenses presented for approval.** Motion by Kenny Hankins with a second by

Tommie Whitaker to pay New Mountain VFD the amount of \$4,125.00 as their monthly budget allotment for the 23-24 fiscal year. Motion carried 3-0 with Rita Criswell abstaining. Unanimous vote in favor.

- 17) **Discuss and take action on budget amendments.** None.
- 18) **Items to be considered for next month's agenda.** Christus update, SAFE-D conference, Ray Hubbard with VFIS, and Dispatch concerns.
- 19) **Adjournment.** Motion by Kenny Hankins with a second by Rita Criswell to adjourn. Motion carried 4-0. Unanimous vote in favor. Meeting adjourned at 7:18 p.m.

  
Presiding Officer Signature  
Title: President

Date: 7-20-24

Rhodes & Lozier LLC dba East Texas Truck Systems

2283 Montgomery Gardens  
Tyler, TX 75708

# Invoice

Date	Invoice #
10/18/2023	3594

<b>Bill To</b>
Diana VFD PO Box 401 Diana, TX 75640

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	DOT Light Kit Brake Lights Reverse Lights Backup Alarm Marker Lights Trio Light  Misc Hardware and Components to Complete Job Labor to complete job  NOTES: CUSTOMER IS PROVIDING GAS POWERED PUMP CUSTOMER WILL TAKE CARE OF EMERGENCY LIGHTING Sales Tax	0.00%	0.00

10/18/2023 ck. #1076 <sup>cc</sup> **Total** \$34,600.00  
Down Payment -10,000.00  
Balance Due \$24,600.00