

## UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

MARCH 19, 2024

7:00 P.M.

### MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on March 19, 2024, at the New Mountain Fire Station, 9871 State Hwy. 155 N, Ore City, Texas 75683.

- 1) **Open meeting.** The meeting was opened at 7:08 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Gregg Price, and Rita Criswell being present. Kenny Hankins was absent.
- 4) **Public comment.** None
- 5) **Read and approve minutes from the meeting held February 20, 2024.** Motion was made by Tommie Whitaker with a second by Rita Criswell to approve the minutes of the meeting held February 20, 2024 as written. Motion carried 4-0. Unanimous vote in favor.
- 6) **Hear from Ray Hubbard with VFIS and take action if necessary.** Ray Hubbard presented the Board with a proposal for commercial insurance for the Upshur County Emergency Services District #2 and discussed the coverage and liability amounts. Tommie Whitaker made a motion with a second by Gregg Price to accept the proposal as presented in the amount of \$3,621.00 effective March 19, 2024. Motion carried 4-0. Unanimous vote in favor.
- 7) **Discuss and take action regarding dispatching concerns.** Gaston DeBerry, III announced that he will write a letter to Gilmer Fire Department and request that two pages be sent out at 1-2 minute intervals. No action.
- 8) **Update on installation of new repeater.** Gaston DeBerry, III announced that the repeater has been installed and is working. He said that we are now waiting on frequencies.
- 9) **Discuss and take action on getting E-Dispatch installed.** There was discussion regarding the radios needing to be re-programmed. The new repeater is analog/digital. Dwayne Leach will contact E-Dispatch. No action.
- 10) **Discuss and take action to transfer retained earnings and any other funds from the ESD #2 checking account to the ESD #2 savings account.** Tommie Whitaker made a motion with a

second by Gregg Price to move \$50,000.00 from retained earnings line item out of the checking account to the savings account. Motion carried 4-0. Unanimous vote in favor.

**11) Pay the City of Gilmer for dispatching services for the month of February, 2024 in the amount of \$900.00.** Motion by Tommie Whitaker with a second by Rita Criswell to pay the City of Gilmer for dispatching services for the month of February, 2024 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.

**12) Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Tommie Whitaker with a second by Rita Criswell to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

Terri Ross (February Bookkeeping/Clerical)	\$ 600.00
Upshur County Appraisal District (2 <sup>nd</sup> qtr)	\$ 3,906.73
Inter County Communications	\$13,599.26

**13) Pay the City of Ore City the amount of \$9,333.33 as the monthly installment as set out in the Contract for Fire Fighting Services.** Motion by Gregg Price and second by Rita Criswell to pay the City of Ore City in the amount of \$9,333.33 as the monthly installment for the 23-24 fiscal year. Motion carried 3-0 with Gaston DeBerry, III abstaining.


**14) Pay Diana VFD the amount of \$12,166.66 as their monthly budget allotment and any other expenses presented for approval.** Motion by Gregg Price with a second by Rita Criswell to pay Diana VFD in the amount of \$12,166.66 as their monthly budget allotment for the 23-24 fiscal year. Motion carried 4-0. Unanimous vote in favor.

**15) Pay New Mountain VFD the amount of \$4,125.00 as their monthly budget allotment and any other expenses presented for approval.** Motion by Tommie Whitaker with a second by Gregg Price to pay New Mountain VFD the amount of \$4,125.00 as their monthly budget allotment for the 23-24 fiscal year. Motion carried 3-0 with Rita Criswell abstaining.

**16) Discuss and take action on budget amendments.** None.

**17) Items to be considered for next month's agenda.** Update on repeater and E-Dispatch

**18) Adjournment.** Motion by Tommie Whitaker with a second by Rita Criswell to adjourn. Motion carried 4-0. Unanimous vote in favor. Meeting adjourned at 7:52 p.m.

  
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Presiding Officer Signature  
Title: President

Date: 4-22-24