

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

JULY 16, 2024

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on July 16, 2024, at the Diana Fire Station, 10496 State Hwy. 154 E, Diana, Texas 75640.

- 1) **Open meeting.** The meeting was opened at 7:11 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Kenny Hankins, Gregg Price, and Rita Criswell being present. Tommie Whitaker was absent.
- 4) **Public comment.** Dwayne Leach asked the Board to take into consideration the ones who had to prepare for an audit of the individual departments in regards to item 6) below.
- 5) **Approve the minutes as written for the meeting held June 18, 2024.** Motion was made by Kenny Hankins with a second by Rita Criswell to approve the minutes of the meeting held June 18, 2024 as written. Motion carried 4-0. Unanimous vote in favor.
- 6) **Discuss and take action regarding an audit requirement for the individual fire departments.** Gaston DeBerry, III will get with Lanny Walker to see what he will need from the individual departments to prepare audits of Diana VFD and New Mountain VFD. Kenny Hankins made a motion with a second by Rita Criswell to table this matter until the August meeting. Motion carried 4-0. Unanimous vote in favor.
- 7) **Discuss and take action regarding the purchase of large expenditures by the fire departments.** It was discussed that any purchase over \$25,000.00 would need to come before the Board for approval. Gaston DeBerry, III will get with the attorney to draw up a policy in regards to same. Table this matter until August meeting.
- 8) **Discuss and take action regarding the dispatch map and boundary lines of ESD #2.** No action. Matter to be passed to the August meeting.
- 9) **Discuss and take action on funding contract between ESD #2 and Diana Fire Department, New Mountain Fire Department, and Ore City Fire Department.** No action. Matter to be passed to the August meeting.
- 10) **Discuss and take action to set a date and time for budget hearings.** No action.

11) **Pay the City of Gilmer for dispatching services for the month of June, 2024 in the amount of \$900.00.** Motion by Kenny Hankins with a second by Gregg Price to pay the City of Gilmer for dispatching services for the month of June, 2024 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.

12) **Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Kenny Hankins with a second by Rita Criswell to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

Terri Ross (June Bookkeeping/Clerical)	\$ 600.00
Terri Ross (Reimbursement – Office Supplies)	\$ 84.99

13) **Pay the City of Ore City the amount of \$9,333.33 as the monthly installment as set out in the Contract for Fire Fighting Services.** Motion by Kenny Hankins and second by Gregg Price to pay the City of Ore City in the amount of \$9,333.33 as the monthly installment for the 23-24 fiscal year. Motion carried 3-0 with Gaston DeBerry, III abstaining.

14) **Pay Diana VFD the amount of \$12,166.66 as their monthly budget allotment and any other expenses presented for approval.** Motion by Gregg Price with a second by Rita Criswell to pay Diana VFD in the amount of \$12,166.66 as their monthly budget allotment for the 23-24 fiscal year. Motion carried 3-0 with Kenny Hankins abstaining.

15) **Pay New Mountain VFD the amount of \$4,125.00 as their monthly budget allotment and any other expenses presented for approval.** Motion by Kenny Hankins with a second by Gregg Price to pay New Mountain VFD the amount of \$4,125.00 as their monthly budget allotment for the 23-24 fiscal year. Motion carried 3-0 with Rita Criswell abstaining.

16) **Discuss and take action on budget amendments.** None.

17) **Items to be considered for next month's agenda.** Items #6, #7, #8, #9, and #10

18) **Adjournment.** Motion by Kenny Hankins with a second by Rita Criswell to adjourn. Motion carried 4-0. Unanimous vote in favor. Meeting adjourned at 7:40 p.m.



Presiding Officer Signature
Title: President

Date: 8-10-24