

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

MAY 20, 2025

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on May 20, 2025, at the Ore City Fire Station, 102 S. Dogwood, Ore City, Texas 75683.

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Gregg Price, and Rita Criswell being present. Kenny Hankins was absent.
- 4) **Public comment.** Michael Cole with TEEX was present and gave a brief update on the health of David Atkinson. Adam Hays announced an upcoming training scheduled for June 7th.
- 5) **Discuss and take action on the Financial Statement ending April 30, 2025.** Gaston DeBerry, III presented the Financial Statement ending April 30, 2025 to the Board. Motion by Gregg Price with a second by Rita Criswell to approve and accept the Financial Statement. Motion carried 4-0. Unanimous vote in favor.
- 6) **Discuss and take action to approve the Auditor's Report for the FYE September 30, 2024.** Motion by Gregg Price with a second by Tommie Whitaker to approve the Auditor's Report for the FYE September 30, 2024. Motion carried 4-0. Unanimous vote in favor.
- 7) **Approve the minutes as written for the meeting held April 15, 2025.** Motion made by Tommie Whitaker with a second by Rita Criswell to approve the minutes of the meeting held April 15, 2025 as written. Motion carried 4-0. Unanimous vote in favor.
- 8) **Presentation of Active 911.** Dwayne Leach and Matt Burnett spoke briefly on what they knew about the software. No action at this time.
- 9) **Discuss and take action to move banking account (XXXXXXXXXXXX746) and checking account (XXXXXXXXXXXX659) from First National Bank to Gilmer National Bank and authorize signors to said accounts.** Motion by Tommie Whitaker with a second by Rita Criswell to move \$100,000.00 from the savings account at First National Bank to open a savings account at Gilmer National Bank and authorize Terri Ross to set up said account. Motion carried 4-0. Unanimous vote in favor.

Motion by Tommie Whitaker with a second by Gregg Price to authorize Gaston Deberry, III, Tommie Whitaker, Gregg Price, Rita Criswell, Kenny Hankins, and Terri Ross as signors to the new savings account at Gilmer National Bank. Motion carried 4-0. Unanimous vote in favor.

- 10) **Discuss and take action on E-Dispatch notification services.** No action.
- 11) **Discuss and take action to approve the Interlocal Agreement with the Upshur County Sheriff's Department.** Gaston DeBerry announced that he had delivered the Interlocal Agreement to the attorney for review before taking action. No action.
- 12) **Discuss and finalize the numbering system for the new dispatching.** Mark Mahan presented a brief overview of the new numbering system for the new dispatching.
- 13) **Discuss and finalize the information to be provided to the Upshur County Sheriff's dispatch regarding the call types, terminology, contact numbers, etc. to assist in dispatching.** Mark Mahan presented the information that he had been gathering from all departments as well as other ESDs to be provided to the Upshur County Sheriff's dispatch.
- 14) **Discuss and take action regarding ambulance coverage in ESD 2 area.** No action.
- 15) **Pay the City of Gilmer for dispatching services for the month of April, 2025 in the amount of \$900.00.** Motion by Tommie Whitaker with a second by Gregg Price to pay the City of Gilmer for dispatching services for the month of April, 2025 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.
- 16) **Pay bills for the Upshur County ESD #2 as submitted and approved.** Motion by Gregg Price with a second by Tommie Whitaker to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

Terri Ross (April Bookkeeping/Clerical)	\$ 700.00
Terri Ross (Reimbursement for Postage and Office Supplies)	\$ 68.59
Arnold, Walker, Arnold (Audit)	\$ 3,500.00
- 17) **Discuss and take action for pre-approval expenditures, if any, over \$25,000.00 by Diana VFD or New Mountain VFD.** None presented.
- 18) **Pay the City of Ore City the amount of \$12,665.00 as the monthly installment as set out in the Contract for Fire Fighting Services for the FYE 2025.** Motion by Gregg Price with a second by Rita Criswell to pay the City of Ore City in the amount of \$12,665.00 as the monthly installment for the FYE 2025. Motion carried 3-0 with Gaston DeBerry, III abstaining.

- 19) **Pay Diana VFD the amount of \$14,916.66 as their monthly budget allotment for the FYE 2025 and any other expenses presented for approval.** Motion by Tommie Whitaker with a second by Gregg Price to pay Diana VFD in the amount of \$14,916.66 as their monthly budget allotment for the FYE 2025. Motion carried 4-0. Unanimous vote in favor.
- 20) **Pay New Mountain VFD the amount of \$4,166.66 as their monthly budget allotment for the FYE 2025 and any other expenses presented for approval.** Matt Burnett presented invoices for a total of \$9,423.00 and asked for reimbursement to be deducted from New Mountain VFD retained earnings. Motion by Tommie Whitaker with a second by Gregg Price to pay New Mountain VFD in the amount of \$4,166.66 as their monthly budget allotment for the FYE 2025 plus an additional \$9,423.00 for invoices submitted. Motion carried 3-0 with Rita Criswell abstaining.
- 21) **Items to be considered for next month's agenda.** Dispatching; finalize numbering system; finalize information to be provided to dispatch; ambulance coverage in ESD2 area
- 22) **Adjournment.** Motion by Gregg Price with a second by Rita Criswell to adjourn. Motion carried 4-0. Unanimous vote in favor. Meeting adjourned at 8:24 p.m.



Presiding Officer Signature
Title: President

Date: 6-17-25