

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 2

JULY 15, 2025

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 2 Commissioners was held on July 15, 2025, at the Diana Fire Station, 10496 State Hwy. 154 E, Diana, Texas 75640.

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Gaston DeBerry, III.
- 2) **Call to order.** Gaston DeBerry, III called the meeting to order. Prayer was led by Gaston DeBerry, III.
- 3) **Determine quorum present.** Gaston DeBerry, III determined a quorum with Tommie Whitaker, Kenny Hankins, and Rita Criswell being present. Gregg Price was absent.
- 4) **Public comment.** Gaston DeBerry, III encouraged the Fire Departments to get their budgets submitted as soon as possible.
- 5) **Discuss and take action on the Financial Statement ending June 30, 2025.** Gaston DeBerry, III presented the Financial Statement ending June 30, 2025 to the Board. Motion by Kenny Hankins with a second by Rita Criswell to approve and accept the Financial Statement. Motion carried 4-0. Unanimous vote in favor.
- 6) **Approve the minutes as written for the meeting held June 17, 2025.** Motion made by Kenny Hankins with a second by Rita Criswell to approve the minutes of the meeting held June 17, 2025 as written. Motion carried 4-0. Unanimous vote in favor.
- 7) **Update regarding the letter of termination of dispatching services mailed to the City of Gilmer.** Gaston DeBerry, III announced that the letter of termination of dispatching services was mailed by certified mail to the City Manager and the City Fire Chief.
- 8) **Discuss and take action to continue with E-Dispatch or move to Active 911 as the Upshur County ESD #2 notification service and reporting software.** No action. This matter will be moved to next month agenda.
- 9) **Discuss and take action to approve the Interlocal Agreement with the Upshur County Sheriff's Department.** Motion by Tommie Whitaker with a second by Rita Criswell to approve the Interlocal Agreement with the Upshur County Sheriff's Department. Motion carried 4-0. Unanimous vote in favor.

- 10) Discuss and finalize the numbering system for the new dispatching. No further action needed on this matter.
- 11) Discuss and finalize the information to be provided to the Upshur County Sheriff's dispatch regarding the call types, terminology, contact numbers, etc. to assist in dispatching. No further action needed on this matter.
- 12) Discuss and take action regarding ambulance coverage in ESD 2 area. No action. This matter will be moved to the next month agenda.
- 13) Discuss and set dates for budget workshops and tax hearings. No action.
- 14) Pay the City of Gilmer for dispatching services for the month of June, 2025 in the amount of \$900.00. Motion by Tommie Whitaker with a second by Kenny Hankins to pay the City of Gilmer for dispatching services for the month of June, 2025 in the amount of \$900.00. Motion carried 4-0. Unanimous vote in favor.
- 15) Pay bills for the Upshur County ESD #2 as submitted and approved. Motion by Kenny Hankins with a second by Rita Criswell to pay the following bills as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

Terri Ross (June Bookkeeping/Clerical) \$ 700.00
- 16) Discuss and take action for pre-approval expenditures, if any, over \$25,000.00 by Diana VFD or New Mountain VFD. None presented.
- 17) Pay the City of Ore City the amount of \$12,665.00 as the monthly installment as set out in the Contract for Fire Fighting Services for the FYE 2025. Motion by Kenny Hankins with a second by Rita Criswell to pay the City of Ore City in the amount of \$12,665.00 as the monthly installment for the FYE 2025. Motion carried 3-0 with Gaston DeBerry, III abstaining.
- 18) Pay Diana VFD the amount of \$14,916.66 as their monthly budget allotment for the FYE 2025 and any other expenses presented for approval. Motion by Tommie Whitaker with a second by Rita Criswell to pay Diana VFD in the amount of \$14,916.66 as their monthly budget allotment for the FYE 2025. Motion carried 3-0 with Kenny Hankins abstaining.
- 19) Pay New Mountain VFD the amount of \$4,166.66 as their monthly budget allotment for the FYE 2025 and any other expenses presented for approval. Motion by Kenny Hankins with a second by Tommie Whitaker to pay New Mountain VFD in the amount of \$4,166.66 as their monthly budget allotment for the FYE 2025. Motion carried 3-0 with Rita Criswell abstaining.

20) Items to be considered for next month's agenda. #8 and #12

21) **Adjournment.** Motion by Tommie Whitaker with a second by Kenny Hankins to adjourn.
Motion carried 4-0. Unanimous vote in favor. Meeting adjourned at 7:41 p.m.

Matthew DeBeauvoir
Presiding Officer Signature

Title: *President*

Date: *8-16-15*